**Financial Fundamentals for Operational Managers**

**(Accounting for Non-Accountants)**

**COURSE BOOKING FORM**

*Complete and email to mandy@velstand.com.au*

**Date: Tuesday 17th September 2019**

Time: 8.45am (sharp) – 5.00pm

Venue: Derwent Meeting Room

 Australian Institute of Company Directors

 Level 4 / 85 Macquarie Street, Hobart

Cost: $600 +GST ($660) *– payment due by Tuesday 10th September 2019*

 Includes comprehensive course notes and catering

**Participant information:**

|  |  |
| --- | --- |
| Name: |  |
| Organisation: |  |
| Position: |  |
| Mobile: |  |
| Email: |  |
| Dietary Requirements: |  |

A tax invoice will be issued on receipt of the funds, or in advance if requested.

Payments can be made via:

|  |  |
| --- | --- |
| **Electronic Funds Transfer (preferred)**BSB: 632-001Account: 100178643Name: Velstand Business Services(insert your name as the reference) | **OR** mandy@velstand.com.au |

Payments are non-refundable unless written cancellation advice is received via e-mail (mandy@velstand.com.au) and the place is able to be filled with a fully-paid participant prior to the scheduled course date.

If a course does not proceed for whatever reason, course payments will be refunded within 7 days.